

**North Bethesda Middle School PTO, Inc.**  
**7 EASY STEPS TO SKI CLUB REGISTRATION**

**1) RETURNING: Update Ski Club Account Online Between 10/10/16 & 10/19/16**

Visit <http://register.asapconnected.com/default.aspx?org=3483>. Click Login. Enter E-mail Address and Password (or click Forgot Password, and enter E-mail Address). Once logged in, verify accuracy of Primary Account Holder. Click "EDIT" next to Student's name (or "EDIT MY ADDITIONAL INFORMATION" if student is Account Holder). **Update Grade Level**, Medical Info, and Additional Information (you can return later for "bus buddies"). Update Emergency Contacts. Please note that updating your account does not guarantee you a space in Ski Club. **You must still register and pay on the evening of October 19<sup>th</sup>.**

**1) NEW: Set-Up Ski Club Account Online Between 10/10/16 & 10/19/16**

Visit <http://register.asapconnected.com/default.aspx?org=3483>. Click Login. Click Create New Account. Enter a PARENT'S information as the account holder on page 1. Add a child. Enter the STUDENT's information on page 2 (you can return later to request "bus buddies"). Enter Emergency Contact Info on page 3. Please note that setting up an account does not guarantee you a space in Ski Club. **You must still register and pay on the evening of October 19<sup>th</sup>.**

**2) Register & Pay Online for Ski Club—Wed, October 19<sup>th</sup> @ 7:00pm**

Starting at 7:00pm on Wednesday, October 19<sup>th</sup>, you must visit and login to <http://register.asapconnected.com/default.aspx?org=3483> to register and **pay \$120** for a seat on the North Bethesda Ski Club bus. If you set-up an account, this will go quickly.

**Seats are limited and we may sell out all bus seats this evening. If the website is slow in the first 5 to 10 minutes, don't worry. You will be able to register within a few minutes.**

After registering and paying online, you will receive a confirmation e-mail from the Ski Club. If space is not available, you will be able to sign-up for the wait list. In previous years, several students on the wait list were able to register within a few days, but we cannot guarantee that. Please sign up for the waitlist, as we take students in order.

**3) After receiving an email confirmation of your Ski Club seat, visit Liberty Mountain's website no later than 10/27/16 to purchase a Night Club Card**

Visit <http://www.libertymountainresort.com/ncclogin> to purchase a Night Club Card for **\$184 (lift ticket only), \$229 (lift/lesson), or \$269 (lift/lesson/rental)**. Carefully follow the instructions on the separate "NCC Club Members – Purchase Your Liberty Mountain Night Club Card Online!" instructions. ***As a new club member, Create a New Guest in step 12.***

<p><b>NCC CLUB <u>REQUIRED</u> LOGIN INFORMATION</b> <b>Club Name: N Bethesda Password: member (case sensitive)</b></p>
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(continued)

The 'optional' purchases include the Advantage Card Option (+\$25) – this is a good buy only if the student intends to ski at times outside the 3pm-10pm time period that the Night Club Card is valid. The Protection Policy (+\$8) offers a prorated reimbursement on the Night Club Card if you move or the student gets injured/sick. The Helmet (+\$55) is a great deal if your student needs a helmet (and helmets are required!). **Parents and siblings may also purchase a card and/or helmet at these prices. Just follow steps 3, 4, 6, & 7 on this sheet.**

Do **not** purchase a 'NCC Night Season Pass' or 'Season Pass' unless the student specifically intends to ski prior to January 2, 2017. The vast majority needs just a Night Club Card. Need help? Call 717.642.8282 for personal assistance.

**4) While purchasing the Night Club Card, Upload a Photo (Recent Headshot) of the Student onto the Liberty Mountain website**

Please complete this step while purchasing the Night Club Card. If you don't have a photo handy at that moment, you can return to do it later (but no later than 10/27) by visiting <http://www.libertymountainresort.com/mountain/tickets-passes-equipment/photo-upload.aspx>

**5) Print & sign the NBMS PTO Ski Club Participant's Permission Form and Waiver Agreement (Pages 7 & 8 of separate Information Packet)**

Both the parent and student must sign and date this 2-page form. Without a signed permission form, you will lose your spot in the Ski Club, even if you registered.

**6) Print & sign the 2016-2017 LIBERTY/ROUNDTOP/WHITETAIL RESORTS 3-AREA NIGHT CLUB CARD RELEASE AGREEMENT (Online)**

Visit <https://sales.skiliberty.com/webwaresales/NCC-LiabilityRelease.pdf> to print the form. Both the parent and student must sign and date this 1-page form. Without a signed release agreement, you will not receive your Night Club Card, even if you purchased one.

**7) On or Before Friday, October 28<sup>th</sup>, Turn In BOTH Forms to the NBMS Office**

Every student must turn in the two signed forms in #5 and #6 above to the NBMS Office. Look for the "Ski Club" box. No forms – no Ski Club. Please do not be late. Thanks!

**Ski Club Member Checklist**

- Updated or set-up account online between 10/10 and 10/19.
- Registered and paid \$120 online on 10/19 at 7pm.
- \*Purchased Night Club Card online by 10/27. (Our deadline is earlier than theirs).
- \*Uploaded Photo online by 10/27.
- Had student and parent both sign Permission Form & Waiver Agreement (a 2-page form).
- \*Had student and parent both sign NCC Release Agreement (a 1-page form).
- \*Had student turn in both forms by 10/28 to the NBMS Office in "SKI CLUB" box.

***\*These are the steps that a parent or sibling who wants a Night Club Card should follow.***